

Appendix E: Revision History

BY-LAW ARTICLE	TITLE	DESCRIPTION	TOWN MEETING	WARRANT ARTICLE
	Administrative Assistant (former Art V § 2)	Adds duty for distribution of Town meeting materials	October 1980 SATM	40
	Administrative Assistant (former Art V § 2)	Revises duties	August 1981 STM	1
	Administrative Assistant (former Art V § 2)	Changes term of office from one year to two years	June 1986 STM	3
	Administrative Assistant (former Art V § 2)	Adds to duties - register of insurance policies	April 1989 ATM	18
	Administrative Assistant (former Art V § 2)	Revises duties	June 1991 STM	18
	Youth Commission (former Art. V § 25 d)	Provides for filling vacancy	October 1976 SATM	13
	Committees (former Art.V § 25)	Dissolves Youth Commission	October 1977 SATM	12
	Committees (former Art.V § 29)	Adds Accident Medical Unit Committee	April 1976 STM	1
	Committees (former Art.V § 29)	Dissolve Accident medical Unit Committee	May 1978 ATM	46
	Fire Districts (former Art VII)	Changes bounds of First Fire District	April 1986 ATM	19
Appendix A	Inspector of Plumbing	Deletes from "unofficial" by-law	May 1993 STM	70
Appendix A	WW2 Pool Commission	Removes from "unofficial" by-law	April 1996 ATM	20
Appendix C	legislative Acts	Revised RTM Act	October 1998 SATM	8
I § 1	Time & Place	Time of adjournment of town meeting sessions	October 1999 SATM	38
I § 1 a	Annual Town Meeting	Change Election Day from Monday to Tuesday	October 2005 SATM	21
I § 1 b	Annual Town Meeting	Change date of ATM	April 2002 ATM	27
I § 1 b	Annual Town Meeting	Change date of ATM	October 2008 SATM	34
I § 2	Membership	18 members per precinct	October 1998 SATM	7
I § 2	Membership	15 members per precinct	October 2006 SATM	31
I § 2 b	Town Meeting	Provides for October Town meeting	May 1977 STM	33
I § 2 d	Time & Place	Provides for notification to departments for Special Town Meetings	October 1987 SATM	22
I § 2 e	Time & Place	Requires meetings to be held in areas accessible to handicapped	October 1985 SATM	1
I § 3	Petitions & Articles	Requires posting of Warrant 21 days prior to Town meeting	February 1981 STM	8
I § 3 a	Petitions & Articles	Change date for closing ATM Warrant	April 2002 ATM	28

Appendix E: Revision History

I § 3 a	Petitions & Articles	Change date for closing ATM Warrant	October 2008 SATM	34
I § 3 d	Petitions & Articles	Change date for filing budget with Finance Committee	October 2008 SATM	34
I § 3 e	Petitions & Articles	Filing Articles for Capital Improvements	December 2004 STM	16
I § 4	Rules of Town meeting	Changes filing date for October Town Meeting Articles	May 1979 ATM	38
I § 4	Rules of Town meeting	Deletes capital items moved to Art III § 2	October 1994 SATM	44
I § 4 a	Rules of Town meeting	Specifies filing date for ATM Articles	October 1989 SATM	44
I § 4 a	Rules of Town meeting	Provides closing date for ATM warrant	October 1989 SATM	44
I § 4 b	Rules of Town meeting	Adds filing date for Articles at Fall Town Meeting	August 1976 STM	2
I § 4 a & b	Rules of Town meeting	Changes petition filing dates & warrant closing dates for ATM & SATM	October 1992 SATM	24
I § 4 c	Rules of Town meeting	Requires law and map to be attached to petition Articles	May 1978 ATM	31
I § 4 c	Rules of Town meeting	Append copies of laws & maps to Fin Com recommendations	May 1992 STM	14
I § 4 d	Rules of Town meeting	Requires copies of Petition Articles to be sent to Fin Com within 7 days of filing	May 1978 ATM	30
I § 4 e	Rules of Town meeting	Changes By-law reference for CIP criteria	October 1994 SATM	45
I § 4 e	Rules of Town meeting	Allows Omnibus Article for Capital Improvements	October 1995 SATM	61
I § 4 f	Rules of Town meeting	Amend definition of quorum	December 2001 STM	8
I § 4 g	Rules of Town meeting	Require RTM approval for compensation of Elected & Appointed boards	October 1993 SATM	45
I § 4 f	Rules of Town meeting	Changes quorum	October 1983 SATM	17
I § 5 g	Finance Committee	Deletes Board of Selectmen Chair call Committee together	April 1997 ATM	46
I § 5 g	Finance Committee	Re-Label sub-sections	October 2002 SATM	27
I § 5 i	Finance Committee	Change date of Selectmen submitting budgets & articles to Finance Committee	October 2008 SATM	34
I § 5 k	Finance Committee	Provides for waiver of roll call vote	June 1988 STM	7
I § 6	Finance Committee	Removes Capital Improvement Committee	October 1994 SATM	41
I § 6 A	Finance Committee	Changes from seven to nine members	October 1986 SATM	3

E - 3

Appendix E: Revision History

I § 6 j	Finance Committee	Provides for January 15 filing date for budgets to Fin Com	October 1989 SATM	43
II § 1	Board of Selectmen	Distribution of Articles to By-law Study & Codification Committee	April 1998 ATM	36
II § 1 f	Board of Selectmen	Adds description of materials to be distributed before Town Meeting	October 1980 SATM	39
II § 1 f	Board of Selectmen	Adds Town Counsel to distribution list of Warrant Articles	May 1993 STM	73
II § 1 f	Board of Selectmen	Removes CIP from distribution of Warrant	October 1994 SATM	42
II § 1 f	Board of Selectmen	Change date of Selectmen submitting budgets & articles to Finance Committee	October 2008 SATM	34
II § 1 h	Board of Selectmen	Gives control of landfill to Selectmen	June 1991 STM	13
II § 1 h	Board of Selectmen	Institute solid waste fee for one year	October 1991 STM	13
II § 1 h	Board of Selectmen	Give Selectmen authority to establish Solid Waste Fee	October 1992 SATM	12
II § 1 h	Solid Waste Collection	Landfill Account changed to Enterprise Account	May 1993 STM	3
II § 2	Town Administrator	Creates position with appointment & removal procedure & Duties	April 1994 STM	1
II § 2A	Town Administrator	Change time for eligibility of elected or appointed officers to be Administrator.	October 2005 SATM	19
II § 2A	Town Administrator	Appointment & Removal	October 2006 SATM	47
II § 2 B 6	Town Administrator	Allows Administrator to sign contracts upon vote of Board of Selectmen	October 2000 SATM	40
II § 2 B 15	Town Administrator	HR Administrator	October 2003 SATM	25
III § 1	Annual Operating Budget process	Adds new By-law establishing Budget process	April 1994 STM	2
III § 1 b	Annual Operating Budget process	Change date to issue budget preparation documents	October 2008 SATM	34
III § 1 i	Annual Operating Budget	Fin Com to receive budget materials by February 15	February 2003 STM	14
III § 1 i	Annual Operating Budget	Change date Selectmen issue budget & recommendations	October 2008 SATM	34
III § 2	Capital Improvements	Establishes dates and procedures for CIP items	August 1977 STM	3
III § 2	Capital Improvements	Defines capital expenditures	October 1978 SATM	7
III § 2	Capital Improvements	Requires capital items over \$25,000 to be separate Articles	October 1978 SATM	9
III § 2	Capital Improvements	Removes Town Accountant as ex-officio member	May 1981 ATM	9
III § 2	Capital Improvements	Delete CIP Committee, place CIP under Town Administrator	April 1994 STM	3

Appendix E: Revision History

III § 2	Capital Improvements	Defines Capital items	October 1994 SATM	43
III § 2 c	CIP - Date of presentation to Fin Com	Change date to "on or before 1/15" for ATM	October 2000 SATM	39
III § 2 c	Capital Improvements	Fin Com will receive CIP plan by February 15	February 2003 STM	15
III § 3	Capital Improvements	Adds to duties-to assist Finance Committee	October 1977 SATM	10
III § 4 b	Collector of Taxes	requires all fines and fees to be paid into Town treasury	April 1988 ATM	14
III § 5 d	Town Treasurer	Changes custodian of Town Bonds	April 1989 ATM	18
IV § 1	Contracts	Increase amount of contract bid bond requirement from \$1500 to \$ 2500	October 1981 SATM	18
IV § 1	Contracts	Revise Section 1 in total	April 1997 ATM	44
IV § 1 a	Contracts	Increase amount to \$2500 for contract requiring signatures of majority of a committee	October 1988 SATM	4
IV § 1 a	Contracts	Increases amount of contract to require vote of committee to \$1000	April 1989 ATM	77
IV § 1 a	Contracts	Allows Town Administrator to sign contracts	October 2000 SATM	40
IV § 1 b	Contracts	Changes amounts for competitive bids from \$2500 to \$4000	October 1987 SATM	4
IV § 1 b	Contracts	Increased amount of contracts requiring bids to \$7000	June 1991 STM	49
IV § 1 b 9	Contracts	Adds revaluation service for real and personal property	October 1985 SATM	48
IV § 1 b 10	Contracts	Adds textbooks to non-bid list	October 1989 SATM	8
IV § 1 b 11	Contracts	Adds collection of rubbish to non-bid list	April 1995 ATM	47
IV § 1 c	Contracts	Increase amount of contract bid requirement from \$1500 to \$ 2501	October 1981 SATM	18
IV § 1-g	Contracts	Achieves consistency with Procurement Law MGL C30B	April 1997 ATM	44
IV § 3	Town property	Requires identification of Town owned vehicles	May 1978 ATM	33
IV § 3 b , c	Town Property	Re-label sub-sections	October 2002 SATM	26
IV § 4 c	Official Records & Papers	Meeting Minutes sent to Town Clerk	May 2008 ATM	23
V	Town Officials	Adds removal of members for cause	May 1977 STM	31
V § 1 a	Town Officials	Changes number of Selectmen to five	October 1989 SATM	36
V § 1 a	Town Officials	Combine Treasurer & Tax Collector	June 10 2002 STM	44
V § 4 c	Town Officials	Requires evening meetings and exceptions	May 1981 ATM	10

E - 5

Appendix E: Revision History

V § 4 d	Town Officials	Changes filling of vacancies	October 1980 SATM	3
V § 4 e	Town Officials	Adds DPW hours and days of operation	October 1984 SATM	34
V § 4 e	Town Officials	Adds DPW overtime compensation	October 1984 SATM	34
V § 4 e	Town Officials	Adds definition of Meetings	April 1996 ATM	22
V § 4 e	Meetings	Adds Assessors to "allowed to met prior to 6:00pm" list	October 2000 SATM	38
V § 4 e	Meetings	Adds Personnel Appeals and Traffic Study to "allowed to met prior to 6:00pm" list	May 2004 ATM	30
V § 4 f	Town Officials	Allows for televising meetings	October 1989 SATM	41
V § 4 g	Town Officials	Define quorum	May 2003 ATM	20
V § 5	Town Officials	Closes Town offices the day after Thanksgiving	October 1990 SATM	44
V § 5	Town Officials	Close Town Hall Thursday nights during July & August	October 1991 SATM	44
V § 5	Town Officials	Delete month of May from Town Hall Summer hours	May 1992 STM	51
V § 5	Town Officials	Gives Selectmen responsibility for establishing Town Hall hours	May 1993 STM	74
V § 5	Town Officials	Modify Selectmen responsibility for establishing Town Hall hours	October 2008 SATM	35
VI § 2 a; 2 b	Town Counsel	Change in appointment & term date	October 2000 SATM	42
VI § 2 c	Town Counsel	Allows Chairman of RTM Coordinating Committee to seek opinions	October 1980 SATM	41
VI § 3 b 5	Town Officials	H.R. Wage plan Management	October 2003 SATM	26
VI § 3 e	Sealer of Weights & Measures	Provides for fees	April 1988 ATM	15
VI § 4 a	Town planner	Changes appointing authority from Selectmen to Planning Board	October 1983 SATM	58
VI § 5	Town Engineer	Adds new section to By-laws	April 1986 ATM	23
VI § 6	Human Resources	Establishes H R Department	October 1997 SATM	3
VI § 6 4 e	Town Officials	H R Duties & Responsibilities	October 2003 SATM	27
VII § 1	Planning Board	Changes term from 5 years to 3 years	May 1978 ATM	45
VII § 3	Board of Health	Removes appointing authority of Plumbing Inspector	April 1980 ATM	22
VII § 3	Board of Health	Removes control of landfill	October 1991 SATM	50

E - 6

Appendix E: Revision History

VII § 4 d	Town Officials	Appointment of Supt. Of Streets	October 2003 SATM	28
VII § 5	Negotiating Committee	Replaces Administrative Assistant with Town Administrator	October 1994 SATM	38
VIII § 1 a	By-law Study Committee	Changes term of office	October 1976 SATM	15
VIII § 1 c	By-law Study Committee	Adds requirement for review of proposed By-laws	October 1976 SATM	14
VIII § 1 c	Appointed Boards & Committees	Delete Verbiage relative to information presented to By-Law Committee	October 2002 SATM	28
VIII § 1 c	Appointed Boards & Committees	Petition review by By-Law Study Committee	October 2003 SATM	30
VIII § 3	Historical Commission	Adds to By-laws	October 1977 SATM	20
VIII § 3	Historical Commission	Allows for two alternate members	October 1990 SATM	39
VIII § 5	Negotiating Committee	Adds Administrative Assistant to committee	August 1981 STM	2
VIII § 6	Conservation Commission	Fine amount	October 2006 SATM	32
VIII § 7	Swimming Pool Committee	Abolish & Trfr Pool to Park & Rec	January 2007 STM	25
VIII § 8	Conservation Commission	Adds to By-laws	June 1991 STM	61
VIII § 10	Appointed Boards & Committees	Municipal Building Committee	April 2001 ATM	24
VIII § 10	Municipal Building Committee	Add awarding authority	June 2002 STM	24
VIII § 10 b.	Municipal Building Committee	Exception for Water & Sewer Facilities	May 2007 ATM	32
VIII § 10 b.	Municipal Building Committee	Exception for School Buildings	September 2009 STM	26
VIII § 11	WW2 Pool Commission	Adds new By-law	April 1996 ATM	20
VIII § 17	Pathways System Committee	Removes members representing Planning Board & Youth Commission	October 1977 SATM	17
IX § 1	Building Inspector	Changes Building Official to Building Inspector, and appointing date	October 1992 SATM	27
IX § 2	Duties of Building Inspector	Updates duties	October 1992 SATM	28
IX § 3	Building Permits	General update of By-law	October 1992 SATM	29
IX § 4	Appeals	General update of By-law	October 1992 SATM	30
IX § 5	Inspector of Electrical Wiring	Revisions of By-law	May 1993 STM	72
IX § 6	Inspector of Gas Piping & Appliances	Revisions of By-law	May 1993 STM	71
IX § 7	Inspector of Plumbing	Changes appointing authority to Building Inspector	April 1980 ATM	21

Appendix E: Revision History

IX § 7	Inspector of Plumbing	Revision of By-law	May 1993 STM	70
X § 1 a	Animal Control	Dog Officer appointment	October 2003 SATM	29
X § 1b	Dog officer	Leash law modification	May 1977 STM	16
X § 1d	Dog officer	Provides fines for violations	April 1976 STM	60
X § 1 e	Dog Officer	Adds fine & confinement of dogs	April 1987 STM	11
X § 1 e	Dog Officer	Changes confinement fee to \$7.00	April 1994 STM	26
X § 2	Animal Control	Adds new section on licensing	October 1990 SATM	16
X § 2 c 2	Animal Control	Amend definition of late period for dog license	October 2003 SATM	24
X § 2 c	Animal Control	Amend definition of late period for dog license & Change Fees	October 2007 SATM	29
XI § 1 b	Streets and Ways	Adds requirement for performance bond	April 1985 ATM	55
XI § 4 a	Streets and Ways	Prohibits discharge of water on public ways	April 1989 ATM	59
XI § 11	Streets and Ways	Allows temporary repairs to private ways	December 1984 STM	6
XI § 12	Streets and Ways	Adds mandatory connection to new sewers	April 1996 ATM	30
XII § 4 b	Speed of Motorboats	Amend motorboat speed limit on Falls Pond	October 2002 SATM	34
XII § 4 c	Motorboats	Set fixed fine.	October 2006 SATM	36
XII § 5 a	Fire Commissioners	Overlapping terms of 3 years	October 2000 SATM	41
XII § 5 c	Fire Department	Changes term of Fire Chief to 3 years	October 1987 SATM	5
XII § 7	Water Fowl	Add new By-law	October 2000 SATM	43
XII § 7	Water Fowl	Set Fine	October 2006 SATM	35
XIIIA § 2	Handicap parking	Increase fine for violation	May 1992 STM	15
XIIIA § 7	Police Regulations	Part c - set fixed fine	October 2006 SATM	38
XIIIA § 8	Police Regulations	Prohibits parking in fire lanes, establishes fines	April 1976 STM	6
XIIIA § 8	Police Regulations	Violation assessment increase - parking in a Fire lane	October 2002 SATM	29
XIIIA § 8	Police Regulations	Set fixed fine amount	October 2006 SATM	39
XIIIA § 9	Police Regulations	Prohibits telephone oriented fire and burglar alarms	October 1978 SATM	15

Appendix E: Revision History

XIIIA § 10	Rolling Paper	Adds by-law prohibiting sale to minors	October 1994 SATM	26
XIIIA § 10	Police Regulations	Adds sale of tobacco products to persons under 18	October 1996 SATM	41
XIIIA § 11	Alarm Systems	Adds Alarm Systems by-law	August 1981 STM	8
XIIIA § 12	Handicap parking	Adds new section	April 1982 ATM	28
XIIIA § 12 c	Police Regulations	Increase fine-handicap parking or access aisles	October 2002 SATM	31
XIIIB § 1	Fire Regulations	Adds new section-Secured Key Access	April 1987 STM	2
XIIIB § 1	Fire Regulations	Set fixed fine - Secured Key Access	October 2006 SATM	40
XIIIB § 2	Hazardous Materials	Prohibits transport on certain streets	April 1989 ATM	30
XIIIB § 3	Hazardous Materials	Ads permit for storage and use	June 1990 ATM	74
XIIIB § 4	Fire Alarm System	Adds new section-Fire Alarm System	June 1990 ATM	74
XIIC § 7	Underground Storage of Flammable Fluids	provides fee for license	October 1978 SATM	14
XIII § 4	Hawkers & peddlers	Adds fine and enforcing agent	February 1987 STM	3
XIII § 4	Hawkers & peddlers	Ads Administrative Assistant to Enforcing Agents	February 1987 STM	4
XIII § 4 & 8 b	Hawkers & peddlers	Replaces Administrative Assistant with Town Administrator	October 1994 SATM	39
XIII § 8	Hawkers & peddlers	Set fixed fine	October 2006 SATM	41
XIV § 4	Junk Dealers-Flea Markets	Adds Regulations for conducting private sales	May 1978 ATM	32
XIV § 2 & 5	Junk Dealers-Flea Markets	Add Pawnbroker	October 2009 SATM	11
XV § 1 a	Removal of Junk	Changes definition of junk	October 1991 SATM	52
XVI § 3	Refuse Collection	Provides for separation of trash	May 1988 STM	11
XVII § 1	Betterments	Specifies sewer betterment to not exceed 66%	October 1995 SATM	39
XVII § 1	Betterments	Allows Town Meeting to specify betterment be assessed for full cost of sewer installation	October 1995 SATM	40
XVII § 5	Betterments	Removes curbstones & sidewalks from betterments	October 1994 SATM	16
XVII § 5	Betterments	Allows betterment charge for curbstone & sidewalk by vote of Town Meeting	October 1995 SATM	60
XVIII	Town By-Laws	Replace sections 1a, b, c, and d	October 2001 SATM	30

Appendix E: Revision History

XVIII § 1 e	Licenses and Permits	MGL 40A-Subdivision Control Laws - CH41 S81k to 81gg	April 2001 ATM	28
XVIII § 5	Granting & Renewing Licenses & Permits	Removes Sand & Gravel permits from By-Law	October 1992 SATM	2
XIX	Granting of licenses	Adds new By-Law	October 1991 SATM	53
XIX	Demolition of Historic Buildings	Adds By-law to delay demolition of historic buildings	May 1993 STM	26
XX § 1	Supplementary Regulations	Removal of Top Soil	June 2004 STM	19
XX § 3	Supplementary Regulations	Adds enforcement regulation & fine	October 1978 SATM	35
XX § 3	Supplementary Regulations	Adds fine for violation of regulations	October 1984 SATM	27
XX § 3	Supplementary Regulations	Set Fixed Fine \$ Amount	June 2006 STM	4
XXI § 1	General Fines	Changes fines from \$50.00 to \$200.00 for violation of By-laws	May 1978 ATM	61
XXI § 1	General Fines	Increase fine for violation of by-laws from \$200 to \$300	October 1981 SATM	29
XXI § 2	Non-Criminal dispositions	Provides non-criminal procedures for violations	May 1978 ATM	62
XXI § 3	Non-Criminal violations	Adds new section on fines & enforcing agents	October 1987 SATM	12
XXI § 3	Non-Criminal violations	Adds Art IX for violation of Zoning By-Laws (enforced by Bldg Inspect)	May 2005 ATM	31
XXI § 3	Non-criminal violations	Allows fine of \$50 (waterfowl)	October 2000 SATM	43
XXI § 3	Non-criminal violations	Add Police Officer to list of Enforcing Officers	October 2005 SATM	17
XXI § 3	Non-criminal violations	Set Fixed Fine \$ Amount	June 2006 STM	4
XXI § 3	Non-criminal violations Art VII,sect 3	Set Fixed Fine \$ Amount - Board Health	May 2007 ATM	31
XXI § 3	Non-criminal violations Art. VIII § 6	Adds fine for violation of Conservation Commission regulation	June 1991 STM	62
XXI § 3	Non-criminal violations Art VIII - 6	Set Fixed Fine \$ Amounts-Conservation Commission	October 2006 SATM	32
XXI § 3	Non-criminal violations Art IX - 3	Set Fixed Fine \$ Amounts-Bldg Permits	October 2006 SATM	33
XXI § 3	Non-criminal violations Art XI	Provides fine for public drinking	October 1991 STM	7
XXI § 3	Non-criminal violations Art XI	Provides fine for violation-Streets and Ways	October 1991 STM	8
XXI § 3	Non-criminal violations Art XI	Set Fixed Fine \$ Amounts-Streets & Ways	October 2006 SATM	34
XXI § 3	Non-criminal violations Art XII, Sect. 4	Set Fixed Fine \$ Amount - Motorboats	October 2006 SATM	36
XXI § 3	Non-criminal violations Art XII, Sect. 7	Set Fixed Fine \$ Amount - Waterfowl	October 2006 SATM	35

Appendix E: Revision History

XXI § 3	Non-criminal violations Art XIIA	Set Fixed Fine \$ Amount - Waste Materials	October 2006 SATM	37
XXI § 3	Non-criminal violations Art XIIA,sect 8	Set Fixed Fine \$ Amount - Fire Lane	October 2006 SATM	39
XXI § 3	Non- criminal violations Art XIIA § 10	Adds penalties for sale of tobacco products to persons under 18	October 1996 SATM	42
XXI § 3	Non-criminal violations Art XIIA § 11	Adds fine for sale of rolling papers to minors	October 1994 SATM	26
XXI § 3	Non-criminal violations Art XIIA § 12	Increase fine for handicapped parking violation	May 1992 STM	16
XXI § 3	Non-criminal violations Art XIIB,sect 1	Set Fixed Fine \$ Amount - Secured Key Access	October 2006 SATM	40
XXI § 3	Non-criminal violations Art XIIB § 3	Fine for violation of storage of hazardous materials	October 1991 SATM	51
XXI § 3	Non-criminal violations Art XIII § 8	Replaces Administrative Assistant with Town Administrator	October 1994 SATM	40
XXI § 3	Non-criminal violations Art XIII,sect 8	Set Fixed Fine \$ Amount - Street Vendor	October 2006 SATM	41
XXI § 3	Non-criminal violations Art XVI	Provides fine for violation - Waste Materials	October 991 STM	7
XXI § 8	Penalty for Violation-Fire Lane	Increase penalty for parking in a fire lane	October 2002 SATM	30
XXI § 12	Police Regulations	Increases penalty for parking in area designated for handicapped parking	October 2002 SATM	33
XXX § 1	Repeal & Amendment of By-Laws	Provides for By-Law Amendments at any Town Meeting	October 1991 SATM	49